



# SAFEGUARDING POLICY:

## Child Protection and Vulnerable Adults

Executive Council

8/31/21

Policy statement

# EUROPEAN FEDERATION OF PSYCHOLOGISTS ASSOCIATIONS

## EFPA

### Safeguarding Policy: Child Protection and Vulnerable Adults

For use by	EFPA Director, Executive Council, permanent and temporary employees, freelance contractors, consultants, interns, volunteers, students, representatives, and delegates of EFPA Member Associations and Associate and Affiliate Members while engaged on EFPA business
Owner	EFPA Head Office
Date of approval	30 August 2021
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Review date	31 March 2022 (interim) 30 September 2023 (regular)
Acknowledgements	EFPA gratefully acknowledges the contribution of documents developed by our Member Association the British Psychological Society <a href="https://www.bps.org.uk">https://www.bps.org.uk</a> , and the NSPCC <a href="https://learning.nspcc.org.uk/safeguarding-child-protection/writing-a-safeguarding-policy-statement">https://learning.nspcc.org.uk/safeguarding-child-protection/writing-a-safeguarding-policy-statement</a> in the preparation of this policy.

August 2021  
EFPA Executive Council

# 1. The purpose and scope of this policy statement

The mission of the European Federation of Psychologists' Associations (EFPA) is to promote the development, dissemination, and application of psychology in all its forms, and to contribute to shaping a humane society, in Europe and beyond, on the basis of psychology's expertise.

EFPA strives to fulfil this mission by:

- contributing to society (e.g., by psychological knowledge and competences to achieve the UN sustainable development goals)
- developing psychology (e.g., by enhancing scientific and professional standards)
- serving psychologists (e.g., by promoting and protecting the profession of psychologists at national and the European level)

EFPA is committed to ensuring that all persons who work or come into contact with EFPA are safe and do not suffer harm as a result of the activities of EFPA.

This policy applies to anyone working on behalf of EFPA, including EFPA Director and the Executive Council, permanent and temporary staff, freelance contractors, consultants, interns, volunteers, students, and representatives and delegates of EFPA Member Associations and Associate and Affiliate Members while engaged on EFPA business. Everyone working or volunteering for EFPA has a responsibility to familiarise themselves with this safeguarding policy and the procedures that go with it. They must maintain a proper focus on safety and welfare in all aspects of their work.

The policy has been prepared in accordance with the requirements of the European Commission in relation to projects under the Rights, Equality and Citizenship (REC) programme (rights of the child and violence against children priorities). <https://ec.europa.eu/newsroom/just/items/668275>

## The purpose of this policy statement is:

- to protect children and vulnerable adults who come into contact with EFPA's work from harm. This includes the children of adults who come into contact with our work.
- to provide staff and volunteers, as well as children, vulnerable adults and their families, with the overarching principles that guide our approach to protection from harm.



## For this policy:

- Children means persons under the age of 18.
- A vulnerable adult means a person over the age of 18 who may need services due to mental health or other disability, age or illness; and who may be unable to care for themselves, to protect themselves against significant harm or exploitation.
- Abuse is defined as any behaviour which can cause harm, endanger lives, or violate rights. It may be physical, sexual, psychological, financial/material, or neglect.

**We believe that:**

- Children and vulnerable adults should never experience abuse of any kind
- We have a responsibility to promote the welfare of all children and vulnerable adults to keep them safe and to carry out our activities in a way that protects them.

**We recognise that:**



- the welfare of children and vulnerable adults is paramount in all the work we do and in all the decisions we take all children and vulnerable adults regardless of age, disability, gender reassignment, race, religion or belief, sex, or sexual orientation have an equal right to protection from all types of harm or abuse
- some children and vulnerable adults are additionally vulnerable because of the impact of previous experiences, their level of dependency, communication needs or other issues
- working in partnership with children and their parents, vulnerable adults, carers and other agencies is essential in promoting children and vulnerable adults' welfare.

Whilst EFPA has not identified circumstances within its current activities involving children or vulnerable adults, which could fall within the ambit of regulated activities (as defined by the relevant legislation) and which would require specific measures be taken (e.g., reporting relevant authorities), it is mindful of its enhanced legal responsibilities in relation to children and vulnerable adults and will ensure that it fully meets its legal obligations should such circumstances arise.

## 2. Legal framework

This policy has been developed so that EFPA has an overarching policy at the European level which applies to all activities undertaken under its auspices. Safeguarding though is subject to national legislation, regulation, implementation practices and national professional guidance within those frameworks. These will differ, especially in European countries outside the EU. These national requirements are the practical procedures that should be followed in the event of a safeguarding issue arising.

## 3. Obligations

We will seek to keep children and vulnerable adults safe by:

- a. valuing, listening to and respecting them
- b. appointing EFPA's Director and a named member of the Executive Council as nominated safeguarding policy leads for children and vulnerable adults

- c. adopting protection and safeguarding best practice through our policies, procedures and code of conduct for volunteers
- d. have appropriate policies and procedures in place in relation to its activities to keep all safe
- e. providing effective management for staff and volunteers through supervision, support, training and quality assurance measures so that all staff and volunteers know about and follow our policies, procedures and behaviour codes confidently and competently
- f. recruiting and selecting staff safely, ensuring all necessary checks are made
- g. Requesting our Member Associations and other parties that nominate volunteers to ensure they have safeguarding procedures as part of the nomination process
- h. recording, storing and using information professionally and securely, in line with data protection legislation and guidance
- i. publicise on our website how to identify and refer/report safeguarding concerns
- j. using the safeguarding procedures at the national levels to share concerns and relevant information with agencies who need to know, and involving children, parents, vulnerable adults, families and carers appropriately
- k. using our procedures to manage any allegations against staff and volunteers appropriately
- l. creating and maintaining an anti-bullying environment and ensuring that we have a policy and procedure to help us deal effectively with any bullying that does arise
- m. ensuring that we have effective complaints and whistleblowing measures in place
- n. ensuring that we provide a safe physical environment for all by applying health and safety measures in accordance with the law and regulatory guidance
- o. building a safeguarding culture where everyone treats each other with respect and are comfortable about sharing concerns.

#### 4. Actions on safeguarding concerns

Anyone covered by this policy who has any safeguarding concerns should report these immediately to the Safeguarding Lead. If, for any reason, it is not possible to report immediately to the Safeguarding Lead, a report should be made without delay to the EFPA Office Manager or another Executive Council member who is not associated with the concerns. The Safeguarding Lead will then take forward the concerns through the appropriate channels depending on the nature of the concern raised.



For the avoidance of doubt, no one engaged with work for EFPA should investigate concerns about individual children or vulnerable adults where there are concerns that they are or may be being abused or at risk. It is EFPA's responsibility (delegated to the Safeguarding Lead) to ensure that safeguarding concerns and allegations are referred to the appropriate national authority via appropriate national liaisons. Such agencies will be responsible for investigation. This does not however exonerate the individual from reporting their concern without delay. If anyone concerns that a child or vulnerable adult is at risk of being abused or neglected, they should not ignore their suspicions and should not assume that someone else will take action to protect that person.

Anyone engaged with work for EFPA who has concerns about the behaviour of a colleague must always raise this with their immediate EFPA contact (such as Working Group Convenor, EC liaison), or the Safeguarding Lead or the EFPA Director without delay.

## 5. Availability and supporting documents

This policy statement is publicly available on EFPA's website. It should be read alongside our organisational policies, procedures, guidance and other related documents, available at <https://www.efpa.eu/policy-statements>

## 6. EFPA Safeguarding Lead

### Contact details

Nominated Safeguarding Leads

Name: Sabine Steyaert

Role: EFPA Director

Phone/email: [sabine.steyaert@efpa.eu](mailto:sabine.steyaert@efpa.eu)

Name: Katerina Bartosova

Role: EFPA Executive Council Member

Phone/email: [Katerina.bartosova@efpa.eu](mailto:Katerina.bartosova@efpa.eu)

On behalf of EFPA,

We are committed to reviewing our policy and good practice on a regular basis.

Name: Christoph Steinebach

EFPA President

(digital signature)

Date: August 31, 2021



## Association Information as at August 31 2021

### Executive Council

President	Christoph Steinebach (DE)
Vice-President and Treasurer	Nicola Gale (UK)
Vice-President and Secretary General	Ole Tunold (NO)
Member	Katerina Bartosova (CZ)
Member	Eleni Karayianni (CY)
Member	Anna Leybina (RUS)
Member	Koen Lowet (BE)

### Staff

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